



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**October 5, 2015**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

**ABSENT:** No one.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Whitney Ledford, Town Clerk; Suzanne Yeatts, Administrative Services Director; Brian Bowman, Communications Director; Keith Archambault, IT Administrator; Lawrence Capps, Police Chief; Fred Boone, Public Works Director; Jennifer Currin, Senior Planner; Jason Brown, Senior Planner; Chris Hills, Development Services Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

### WELCOME

Welcome by Mayor Killen.

### INVOCATION

Invocation by Councilor Roberson.

### ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Swan and carried unanimously.**

### ITEM II. APPROVAL OF MINUTES

**...Motion by Mayor Pro Tem Chalk to approve the minutes from September 16, 2015. Motion seconded by Councilor Roberson and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS  
National Community Planning Month Proclamation

Mayor Killen proclaimed that the month of October be named National Community Planning Month.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.**

A. Open to the Public  
Nothing at this time.

B. Report on Citizen Inquiries  
Nothing at this time.

ITEM V. CONSENT AGENDA

Palisades at Legacy Oaks Street Names

**Adopt Resolution #15-10-05-001, Street Name Approval for Palisades at Legacy Oaks.**

**...Motion by Mayor Pro Tem Chalk to adopt the Consent Agenda.  
Motion seconded by Councilor Young and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS  
None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

**If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.**

A. Water Allocation Policy Amendment  
Ordinance #15-10-05-001

Public Hearing opened at 7:04 p.m.

Senior Planner Jason Brown presented before Council the need to amend the Water Allocation Policy again as a result of the new Session Law 2015-86 (Senate Bill 25). As a result of this new Bill the regulatory controls previously added must be removed and the policy must also be reorganized. Mr. Brown requested Council close the public hearing and



approve Ordinance #15-10-05-001 governing the allocation of municipal water supplies within the Town of Knightdale and its extraterritorial jurisdiction.

No one else approached.

Public Hearing closed at 7:06 p.m.

**...Motion by Councilor Tripp to approve Ordinance #15-10-05-001 governing the allocation of municipal water supplies within the Town of Knightdale and its extraterritorial jurisdiction. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

B. Subdivision Process/TC-R Zoning District  
ZTA-3-15 and ZMA-4-15

Public Hearing opened at 7:07 p.m.

Senior Planner Jason Brown explained to Council that upon receiving feedback related to both the Zoning Text Amendment and Zoning Map Amendment, staff has decided to work with the attorney's office to develop an alternate process rather than move forward at this time. Mr. Brown requested that Council close both public hearings and take no action on these items.

Town Attorney Clyde Holt answered questions from Council.

No one else approached.

**...Motion by Mayor Pro Tem Chalk to close the public hearings at 7:14 p.m. on ZTA-3-15 and ZMA-4-15. Motion seconded by Councilor Roberson and carried unanimously.**

C. *See item B.*

D. Cardinal Charter School  
ZMA-5-15

Public Hearing opened at 7:14 p.m.

Senior Planner Jennifer Currin presented to Council a request to rezone a parcel of land in order to build a new charter school with Ryan Companies US, Inc. This request also includes Unified Development Ordinance exceptions. Ms. Currin requested that Council continue the public hearing and forward ZMA-5-15, Cardinal Charter School, to the October 12<sup>th</sup> Land Use Review Board Meeting. Ms. Currin answered questions from Council.

Doug Dieck from Ryan Companies US, Inc. located at 101 East Kennedy Blvd #2350 Tampa, FL 33602 addressed Council with a brief background of their company. Mr. Dieck answered questions from Council about this project.

Project Manager Chris Bostic of Kimley-Horn provided Council with additional information.

Julienne Allen of 5207 Speezy Falls Run in the Poplar Creek Subdivision asked Council about security for this new proposed charter school.

Mayor Killen responded that this question will be discussed further along in the process.

No one else approached.

**...Motion by Mayor Pro Tem Chalk to continue the Public Hearing at 7:32 p.m. and forward ZMA-5-15 to the October 12<sup>th</sup> Land Use Review Board Meeting. Motion seconded by Councilor Swan and carried unanimously.**

ITEM VIII. SET PUBLIC HEARINGS  
None at this time.

ITEM IX. TOWN ATTORNEY  
Town Attorney Clyde Holt requested Council hold a closed session to discuss a contract dispute regarding the Knightdale greenway.

ITEM X. OLD BUSINESS  
Nothing at this time.

ITEM XI. NEW BUSINESS  
First Avenue Speed Reduction  
Ordinance #15-10-05-002

Public Works Director Fred Boone presented Council with a proposed speed limit reduction on First Avenue which would uniformly adjust the speed limit to 25 mph along the entirety of the street. Mr. Boone requested Council adopt Ordinance #15-10-05-002.

**...Motion by Councilor Roberson to adopt Ordinance #15-10-05-002. Motion seconded by Councilor Young and carried unanimously.**

ITEM XII. OTHER BUSINESS  
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering  
No report.

B. Finance  
No report.

C. Public Safety  
No report.

D. Nominating  
No report.

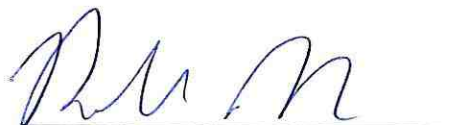

E. Liaison Reports  
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

**...Motion by Councilor Roberson to enter closed session at 7:35 p.m.  
Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM XV. ADJOURNMENT

**...Motion by Councilor Tripp to adjourn at 7:53 p.m. Motion seconded  
by Councilor Young and carried unanimously.**

  
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Mayor Russell B. Killen  
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Town Clerk Whitney A. Ledford